

# Business Continuity and Recovery Planning

Develop an executable plan that  
enables the continuity of your business



# Business Continuity and Recovery Planning

Organisations need to have plans in place that enable them to react to a disaster or an event of significant disruption. Boards and Executive Management teams have accountability for Business Continuity and protecting shareholder value. This means signing off on a proactive plan that enables the continuation of business and risk mitigations deemed acceptable for their organisation.

Traditionally, disasters have been an event with a known end, which has made recovery planning an easier process. COVID-19 has illustrated that recovery can be very different when the end is unpredictable. Recovery planning needs to be future scenario based, providing alternative revival pathways based on sets of changing conditions.

In the wake of the COVID-19 pandemic, what does the future workforce and business operating model look like? Has the ability for organisations to operate with a dispersed workforce changed business forever?

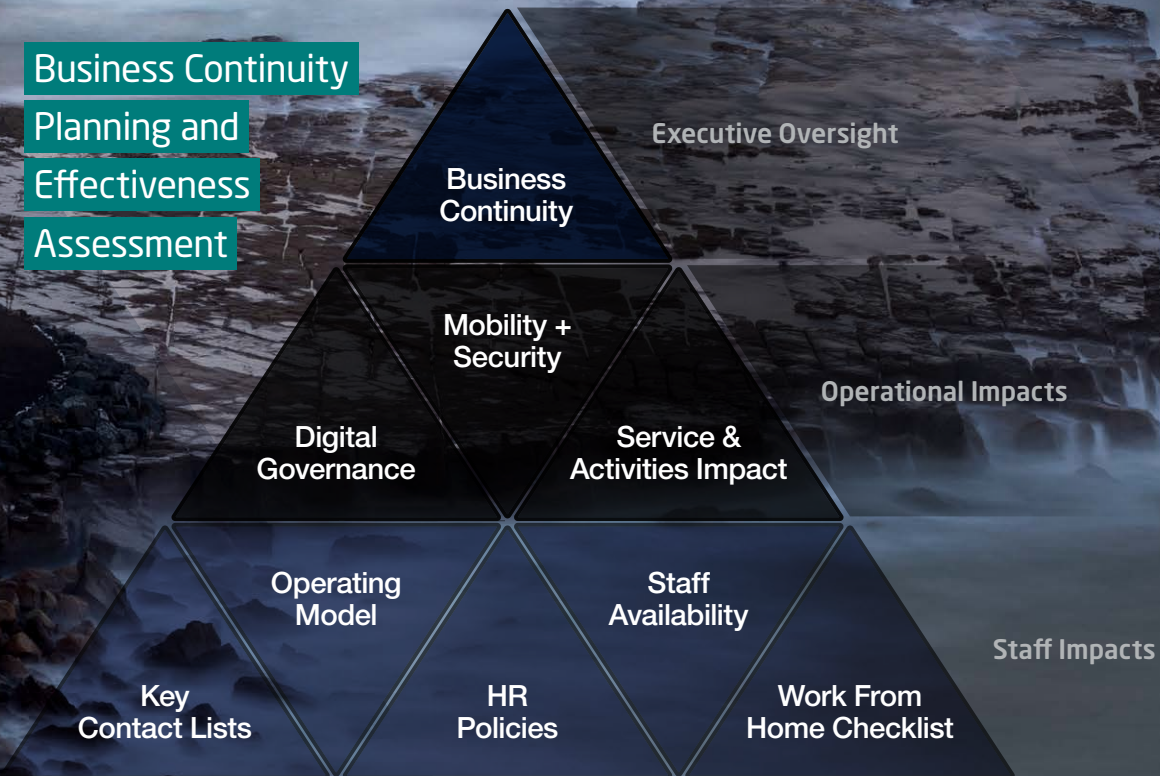
Business Continuity and Recovery planning must focus on more than the current COVID-19. Organisations need to ensure that their pending investments in Business Continuity and Recovery Management must be an investment for the future and be executable against all disasters whether they are technological, natural or man-made (includes pandemic).



# Ensure the continuity of your business

NEC Australia's Business Continuity and Recovery Planning (BCRP) is a holistic and flexible suite of services designed to help customers develop an executable plan that ensures the continuity of business including how to recover from the disaster. The two key concepts shown below are central to our approach.

Business Continuity  
Planning and  
Effectiveness  
Assessment



Recovery  
Planning  
Services



Download our Covid-19 BCRP Infographic

Business

Continuity and

Recovery Planning

# Features

## Business Context & Continuity Assessment

A short series of questions to cover the basic needs of a BCP scenario. The assessment is designed to make you think about the areas needing consideration from a business context.

## Mobility Security Assessment

To ensure an appropriate level of security, our framework poses questions that lets you evaluate the security surrounding having a dispersed workforce such as devices & applications, identity & access, information protection and other advanced security measures.

## Governance Adaptability Assessment

Assess the maturity of the governance structures across your organisation and determine if they are appropriate and executable during a disruption for a prolonged period.

## Communications &

## Mediums Planning

Ensure communications plan and mediums in place for employees and clients by applying the current communications strategy against disaster scenarios. Determine if the existing communications strategy facilitates innovation and progress. Confirm if you have identified key players and how to communicate with them.

## Leverage NEC's

## WFH Framework

Quickly and easily adopt governance and policies that enable your employees to work remotely whilst remaining safe, compliant and protected.

## Cultural Change

## Readiness Planning

Prepare the business by embracing a culture that facilitates and supports a dispersed workforce, remote access solutions and a shift to a more open communications and accountability model.

## Voice of

## the Business

A company-wide survey that captures staff and management feedback of the disaster management to feed into recovery planning.



# Benefits

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## Create business confidence

Build assurance amongst employees, stakeholders and clients that the organisation will continue to function effectively during a disruption.

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## Risk mitigation

Provide stakeholders with the knowledge to help mitigate business and financial risk before they become problematic.

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## Business agility

Enable organisations to rapidly execute the business continuity plan and recover business services and operations quicker after a disruption.

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## Control costs and productivity leakage

Assists in containing cost and productivity burdens during a disruption through prior planning and preparation.

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## Limit reputation damage

Identify methods for protecting the organisations' brand and image.

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# Business Continuity Planning and Effectiveness Assessment

The service incorporates a package of templates and information check-lists wrapped with our advisory services that can help organisations through their business continuity plan in a holistic and systematic process. We will guide you through three key areas:



## Executive Oversight

A series of questions to cover the basic BCP scenarios that's designed to make key stakeholders think about what is required to ensure continuity of business during a disruption.



## Operational Impacts

Templates and assessment tools evaluate potential operational impacts such as ensuring employees are aware of the organisation's business continuity policies and plans; and employee's technology needs for working from home are identified and processes are in place.



## Staff Impacts

This looks at human factors that impact staff in a dispersed workforce such as the communications plans developed and mechanisms in place to support staff with the ability to seek well-being support.

## Recovery Planning Services

Recovery planning services assist organisations to recuperate from all disasters be they technological, natural or man-made, which includes pandemic.



## Event based

An event based disaster such as earthquakes or extended power outages where assessments and future scenario planning are easier to conduct based on the post event review.



## Pandemic based

Pandemic disasters where the event continues over a protracted time-frame with an unpredictable endpoint making future planning scenarios are more difficult and susceptible to frequent change.

# Our Approach

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Our services are founded on NEC's view of BCRP life-cycle, which is based on the following four pillars. You can come on the entire journey or elect a particular pillar relevant to the current needs, situation or budget.

1

## Planning for the continuity of business during a disruption

Create a plan, based on a business impact assessment, to ensure your organisation can carry out its essential functions and services during a significant business disruption, be they technological, natural or man-made in origin.



Planning

2

## Assessing the BCP effectiveness

While the BCP is being executed, identify areas of improvement that can be delivered in the short term or items that need to be incorporated in the plan as part of the ongoing management review and plan modernisation (Pillar 4).



Assessing

3

## Navigating the disruption - recovery planning

Recuperate from all kinds of disasters with recovery planning that incorporates table top scenario planning which can be applied to event-based disasters where assessments and future scenario planning are easier to conduct based on the post event review.



Navigating

4

## Ongoing BCRP testing and management

Periodically review and identify gaps in your existing BCP through table top scenarios and modernising of the original plan, to assist in managing a robust plan for the next significant disruption that your organisation may face.



Testing



# Providing local support to Australian organisations for over 50 years

## Why NEC?

NEC is a XaaS company, which leverages our Business and Technology Advisory services to provide a business centric approach to delivering innovative, unique and successful services. We have proven capability in creating and managing disaster recovery and business continuity, as exhibited during COVID-19 pandemic where we seamlessly mobilised our BCP while continuing to support our clients with minimal disruption.

NEC has deep partnerships with global companies such as Microsoft, CISCO and HP to ensure we bring the latest thinking, practices and tools to our clients during times of need. Regarded by our customers as a safe pair of hands, NEC strives to maintain high ethical standards, create products and services that provide value to our customers, and become a trusted company by all of our stakeholders.

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- ☑ A package of templates and information check-lists
  - ☑ Policies and procedures aligned to a new business operating model
  - ☑ Identify the shortfalls in the current Business Continuity Plan
  - ☑ Establish a recovery plan that is efficient and organised
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## For more information:

 [nec.com.au](http://nec.com.au)

 [contactus@nec.com.au](mailto:contactus@nec.com.au)

 131 632

**Corporate Headquarters (Japan)**  
NEC Corporation  
[www.nec.com](http://www.nec.com)

**Australia**  
NEC Australia Pty Ltd  
[www.nec.com.au](http://www.nec.com.au)

**North America (USA)**  
NEC Corporation of America  
[www.necam.com](http://www.necam.com)

**Asia Pacific (AP)**  
NEC Asia Pacific  
[www.sg.nec.com](http://www.sg.nec.com)

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[www.nec-enterprise.com](http://www.nec-enterprise.com)

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